



THABA CHWEU LOCAL MUNICIPALITY

Thaba Chweu Local Municipality hereby invites applications from committed, self-driven, motivated, service delivery-orientated and high-performance professionals / practitioners who want to build careers in the areas of specialization mentioned herein through rendering high quality services within the Thaba Chweu Municipality.

DEPARTMENT OF CORPORATE SERVICES	
POSITION : DISPATCHER (RE-ADVERT)	
AREA	: LYDENBURG X1
LEVEL	: 11
SALARY	: R184 550.52; R187 964.28; R194 052.72; R200 281.68
DURATION	: PERMANENT
REQUIREMENTS	: Grade 10 or ABET. Valid driver's license. 1-2 years' relevant experience required.

**KEY PERFORMANCE AREAS:**  
Perform tasks associated with the collection, batching and distribution of mail and other related correspondence. Provide general office support and delivery of documentation and agendas originating within the division to relevant divisions.

DEPARTMENT OF TECHNICAL SERVICES	
POSITION : ELECTRICIAN	
AREA	: LYDENBURG X4, MASHISHING X2; SABIE X1; GRASKOP X1
LEVEL	: 6
SALARY	: R371 810.88; R390 709.44; R410 698.80
DURATION	: PERMANENT
REQUIREMENTS	: Trade Certificate. Special Workman– Preferably a Proficiency Certificate, Grade 11 or equivalent N2 Level certificate. Minimum of 2-3 years' experience in electrical construction or maintenance work and other related activities of the respective section. ORHVS Certificate and wireman license will be an added advantage. Valid driver's license.

**KEY PERFORMANCE AREAS:**  
Service and maintenance of high voltage and low voltage electrical network infrastructure. Refurbish the existing HV&LV electrical infrastructure. Conduct routine inspections to identify possible faults in the electrical network infrastructure in the subsection. Maintenance of substations, streetlights and overhead lines and equipment on electrical system: install and configure traffic lights. Splicing and terminating high/low tension cables; ensure uninterrupted electric flow. Monitor and control subordinates. Compile monthly and quarterly reports. Comply with all relevant safety regulations. Must be prepared to work overtime and perform standby duties.

POSITION : ASSISTANT ELECTRICIAN	
AREA	: GRASKOP X1
LEVEL	: 08
SALARY	: R261 516.96; R273 553.80; R286 116.60; R298 785.96
DURATION	: PERMANENT
REQUIREMENTS	: Grade 11 or N2 Level certificate. Studying towards a Trade Certificate will serve as an added advantage. A minimum of 1-2 years' relevant experience required. Knowledge of basic safety procedures. Ability to operate basic electrical. Ability to work in a team. Must be able to speak, read and write.

**KEY PERFORMANCE AREAS:**  
Provide support to the Electrician during installations, repairs and maintenance; Attend to the preparation of work site (e.g loading / off loading of equipment, tools, erection and installation sequence of poles. Digging trenches, etc). Prepare materials and tools for operational and maintenance tasks; Cleaning of tools, vehicles, equipment, sites, work-bays and workshops. Store tools and equipment in a safe and appropriate manner. Receive instructions from the immediate supervisor on the layout and the execution of specific work sequence.

POSITION : ASSISTANT PLUMBER (RE-ADVERT)	
AREA	: LYDENBURG X2; GRASKOP X1
LEVEL	: 08
SALARY	: R261 516.96; R273 553.80; R286 116.60; R298 785.96
DURATION	: PERMANENT
REQUIREMENTS	: Applicants must be in possession of a Grade 10 report and Plumber's Certificate. Trade Certificate in plumbing will be an added advantage. 1-2 Years' relevant experience. In addition, applicants must have a valid driver's license.

**KEY PERFORMANCE AREAS:**  
Responsible for the maintenance of Water and Wastewater Plumbing Infrastructure. Perform mechanical related periodic checks on all plumbing /water pipe related infrastructure. Record keeping of matters relating to plumbing/pipework infrastructure. Perform fault-finding and mitigations to ensure sustainable water supply.

POSITION : ASSISTANT ROAD MARKER	
AREA	: LYDENBURG X2
LEVEL	: 10
SALARY	: R200 281.56; R203 484.00; R210 311.64; R217 610.16; R225 169.68
DURATION	: PERMANENT
REQUIREMENTS	: Grade 10/ABET. 3-5 Years' experience in road marking, construction and safety. A valid drivers' license. Be able to read and write. Physically and mentally fit.

**KEY PERFORMANCE AREAS:**  
Receive instructions/ guidance from the immediate supervisor and attend to the preparation of work site. (e.g. placing road signage, safety cones and loading/ off-loading equipment, tools, etc). Attend to the marking and mounting of signage on supporting structures. Place stencil boards as guide for lettering, using straight edged grinder for straight lines, numbering and marking in marked out areas on road surfaces and painting (with brush/ roller) in the applicable lines and signage with the correct colour paint. Place and stack tools/ equipment in the vehicle, observing sequences and procedures supporting safe transit. Physically loading materials and other products and/ or holding and guiding plant/ equipment during the hoisting and placement. Attend to the removal of debris/ rubble, etc and cleaning worksites. Prepare work area for the installation of road studs (cats eyes), drilling of insertion with a mechanized flat drill bit breaker, cleaning of the hole, mixing and pouring correct quantity of adhesive and placing stud into adhesive.

DEPARTMENT OF LED AND PLANNING	
POSITION : ASSISTANT ADMIN	
AREA	: LYDENBURG X1
LEVEL	: 08
SALARY	: R 261 516.96; R 273 553.80. R 286 116.60; R 298 785.96
DURATION	: PERMANENT
REQUIREMENTS	: Grade 12 Certificate, Computer literacy: MS Office. Certificate in Public Administration (NQF Level 5)/ any relevant qualification/ N6 in Office Management or Public Administration and National Diploma Public Management/Administration or equivalent will be an added advantage. 2-5 Years' administrative experience required.

**KEY PERFORMANCE AREAS:**  
Receive/scan incoming/outgoing plans and commence with recording sequence in registers, computer, etc. Calculate the required submission fees by verifying floor area is correctly reflected on plan and apply the relevant factor, complete invoices and submit to client to effect the relevant payment. Complete "pre-scrutiny" and "circulation" forms for site inspections by the Building Inspector by inserting the correct information.